

# **OUTER ISLANDS DEVELOPMENT CORPORATION**

## **NOTICE OF VACANCIES**

Applications are invited from suitably qualified candidates to serve at the O IDC

- |                                    |                        |
|------------------------------------|------------------------|
| 1) Coordinator Social Work         | (PPE)                  |
| 2) Clerk /Word Processing Operator | (PPE)                  |
| 3) Project Coordinator             | (On one year Contract) |
| 4) Purchasing Marketing Assistant  | (On one year Contract) |

### **1.Coordinator Social Work**

**Qualifications:** By selection from among candidates who –

- (I)possess a degree in Psychology or Sociology or Social Work from a recognized institution  
(II)reckon four years' experience in the field of social work

**OR**

An Equivalent qualification acceptable to the Board; and

Candidates should produce written evidence of experience /knowledge claimed.

**Salary Scale : Rs 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1300 – 46,100 x 1575 – 49,250 x 1650 – 54,200 x 1700 – 62,700 (OIC 38)**

### **2.Clerk/Word Processing Operator**

**Qualifications :** A. Cambridge School Certificate with Credit in English Language and French obtained on one certificate or passes obtained on one certificate at the General Certificate Education 'Ordinary Level' in the least subject five subject with at least Grade C In English Language and French or equivalent qualification acceptable to the board.

Note: candidate not possessing a credit in English Language at the Cambridge School Certificate will also be considered provided they possess passes in the least two subjects at Principal Level and one subsidiary level as well as the General Paper obtained on one certificate at the Cambridge Higher School Certificate Examination

B. A certificate in typewriting at a speed of at least 40 words a minute from a recognized institution. A certificate in Word/ Data Processing from a recognized institution.

Candidates should produce written evidence of experience/ knowledge claimed.

**Salary : Rs 16785 x 260 – 17825 x 275 – 18925 x 300 – 19525 x 325      21475 x 375-22225  
x 400 – 23425x 525 -26050 x 675 – 27400 x 825 – 34825 (OIC 18)**

### **3.Project Coordinator (On a One Year Contract)**

#### **QUALIFICATIONS :**

1. A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level” or equivalent qualification acceptable to the Board.
- B. A degree in Economics or Management from a recognised institution or equivalent qualification acceptable to the Board.
- C. At least two years’ experience in development, and coordination of projects.

Candidates should produce written evidence of any experience/knowledge claimed.

**Salary: Rs 27400 x 825 – 35650 x 900 – 37450 x 950 – 42200 x 1300 – 46100 x 1575 – 49250 x 1650 – 54200 x 1700 – 62700 (OIC 38)**

**Salary negotiable within the range of PRB 2021**

### **3.Purchasing Marketing Assistant (On a One Year Contract)**

#### **QUALIFICATIONS :**

- A. A Cambridge School Certificate with credits in at least five subjects including English Language, French, Maths or Principles of Account Obtained at not more than two sittings or Passes not below Grade C in at least five subjects including English Language, French, Mathematics or Principles of Accounts obtained at not more than two sittings at the General Certificate of Education ‘Ordinary Level’ or equivalent to qualification acceptable to the Board.
- B. Experiences in marketing duties.

Candidates should produce written evidence of any experience/Knowledge claimed.

**Salary: Rs 16525 x 260 – 17825 x 275 – 18925 x 300 – 19525 x 325 – 21475 x 375 – 22225 x 400 – 23425 x 525 – 26050 x 675 – 27400 x 825 – 34000 (OIC 17)**

**Other requirements for the above post and list of duties as prescribed in the Scheme of Service are available at the Reception Desk of OIDC. Port Louis or visit our website on <http://oidc.govmu.org>**

**Mode of Application:**

Application should be made on the prescribed *form available* at our website and returned, duly filled in, together with photocopies of birth, marriage (where applicable) and education/professional certificates to reach the General Manager, Outer Islands Development Corporation, 2<sup>nd</sup> Floor, Ken Lee Building, Port Louis.

The post applied for should be clearly marked on top left-hand corner of the envelope.

**Closing Date:**

- 1. Contract Vacancies: 17 December 2025 @ 15 00 hours**
- 2. PPE Vacancies : 23 December 2025 @ 15 00 hours**

**Note:** *The Corporation reserves the right to convene only the best qualified candidates for interview as well as the right not to make any appointment following this advertisement.*

**Outer Islands Development Corporation**

**03 December 2025**